



28 South First Avenue, Mount Vernon, NY 10550
914-668-1840 www.mtvpl.org

EMPLOYMENT APPLICATION FORM (PART-TIME)

PERSONAL INFORMATION:

First Name _____

Middle Name _____

Last Name _____

Street Address

City, State, Zip Code

Home Phone _____ Cell Phone _____

EDUCATION:

High School attended _____

Address _____

Last grade completed or expected date of graduation _____

College _____ Major _____

Last grade completed or expected date of graduation _____

EMPLOYMENT HISTORY:

Present Or Last Position:

Employer: _____

Address: _____

Supervisor: _____



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Phone: _____

Email: _____

Position Title: _____

From: _____ To: _____

Responsibilities: _____

Reason for Leaving: _____

Previous Position:

Employer: _____

Address: _____

Supervisor: _____

Phone: _____

Email: _____

Position Title: _____

From: _____ To: _____

Responsibilities: _____

Reason for Leaving: _____

May We Contact Your Present Employer?

Yes _____ No _____

References: (3 required)



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Name _____ Phone _____

Address _____

Relationship _____

Name _____ Phone _____

Address _____

Relationship _____

Name _____ Phone _____

Address _____

Relationship _____

Have you ever been convicted of a crime? Yes _____ No _____

If yes, please explain

Hours preferred:

No preference

Monday from _____ to _____

Thursday from _____ to _____

Tuesday from _____ to _____

Friday from _____ to _____

Wednesday from _____ to _____

Saturday from _____ to _____

Mail completed application to Doreen McQueen, 28 South First Avenue, Mount Vernon, NY 10550 or submit online.